

B A C E E

BANKING ASSOCIATION
FOR CENTRAL AND EASTERN EUROPE



35th BACEE Regional Banking Conference 16-17 October 2017, Budapest, Hungary Danubius Health Spa Resort Margitsziget

REGISTRATION FORM

Name and Position:.....

Organisation:.....

Address:.....

Billing Address:.....

VAT Number:.....

Telephone:.....

E-mail:

Please register me for the 35th BACEE Regional Banking Conference (16-17 October 2017, Budapest)

- For **EUR 500+VAT**
- For block reservations (2 or more delegates per company), for **EUR 300+VAT / person**
- THE CONFERENCE IS FREE FOR BACEE MEMBERS!** (up to 3 participants per Member)

Visa needed: YES..... NO.....

If you need visa for entering Hungary, please send us the copy of your passport via e-mail. Based on it we will issue an official Invitation Letter you will need to present at the Hungarian Embassy closest to you while applying for visa. Please note that visa application procedure might take long, therefore we kindly suggest you to start this procedure well before the event. If you were facing difficulties, please urgently contact us!

Room reservation requested: YES _____ NO _____

Danubius Health Spa Resort Margitsziget****, on Island Margit, in the middle of the Danube, just between the city centres of Buda and Pest in a precious and calm resort area; however just 10 minutes away from the heart of the city

BACEE package Premium Room rate: EUR 115 / person / night

The rate includes buffet breakfast, VAT and entrance to the spa (hot tubs and basins, swimming pool, sauna, steam room, fitness room, jacuzzi, free WIFI).

In case you stay min. 3 nights, the hotel will deduct 15% from the room price.

Arrival date:..... Arrival time:.....

Departure date:..... Departure time:.....

I accept the proposed prices and the Conference Terms and Conditions (see on next page).

.....
Signature

.....
Date

Please complete and return to: **Banking Association for Central and Eastern Europe (BACEE)**E-mail:
bacee@bacee.hu or events@bacee.hu



CONFERENCE TERMS AND CONDITIONS

Submission of a registration is regarded as a firm booking (subject to availability) and acceptance of these Terms and Conditions.

1. Payment of registration fees

- 1.1. Conference registration fee should always be made in Euros, prior to the beginning of the Conference.
- 1.2. Payment should be made by bank transfer within 8 days after receiving the pro-forma invoice.
- 1.3. The final invoice will be sent to the delegates by email or by post upon request, after the Conference.
- 1.4. The fee of the event includes the possibility to download speakers' presentations (subject to their approval), access to the conference hall & materials, coffee breaks, cocktail and lunch.
- 1.5. Value added tax (VAT) is payable by all delegates.
- 1.6. If any deductions or withholdings are required by law to be made from any fees payable to us you shall pay such sum as well, after the deduction or withholding has been made, leaving us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

2. Cancellation and modification policy

- 2.1. All cancellations must be received by BACEE in writing and sent to istvan.lengyel@bacee.hu or bacee@bacee.hu
 - 2.1.1. Participation can be cancelled free of charge until 2 weeks prior to the event. After this date, cancellation fee of 10% of the participation fee will be charged. No refunds can be made after this date.
- 2.2. Non-attendance does not signify cancellation; delegates failing to turn up without prior cancellation should pay the full participation fee.
- 2.3. Refunds will only be made via wire transfer.
- 2.4. BACEE will not be held responsible for events cancelled for reasons beyond their control such as natural disasters, accidents, sabotage, trade or industrial disputes, outbreak of disease, hostilities and terrorism. Delegates are responsible for checking this information prior to the event.
- 2.5. BACEE reserves the right to postpone the event or any integrated sub-events.
- 2.6. BACEE reserves the right to update and make changes in the programme at any time without notification.
- 2.7. If you have requested a hotel room reservation and you cannot attend the conference you are responsible for cancelling this separately. BACEE does not take responsibility for any financial penalties you may incur.

3. Substitution policy

- 3.1. Less than 2 weeks prior to the first day of the conference, no refunds can be made for registration fees; however, your registration fee can be transferred to a substitute delegate without any extra fees.

4. Camera and video recording policy

Official photographs and/or video footage will be taken at the 35th BACEE Regional Banking Conference (16-17 October 2017, Budapest). The Organiser may then include any of these photographs and/or video footage on any of its websites and/or other promotional materials, at its discretion; unless it receives an explicit written request from you confirming that you do not want the Organiser to use any images identifying you.

5. Visa requirements

- 5.1. Prior to qualify for a Letter of Invitation, the delegate must meet two criteria: be a registered participant and the conference registration fee should be paid. Under no circumstances the organizer will issue a Letter of Invitation to any interested party who has not met the two criteria listed above.
- 5.2. If you need visa for entering Hungary, please send the copy of your passport via e-mail to BACEE - bacee@bacee.hu . Based on it an official Invitation Letter will be issued that you will need to present at the Hungarian Embassy closest to you while applying for visa. Please note that visa application procedure might take long, therefore we kindly suggest you to start this procedure well before the event. If you are facing difficulties, please contact us urgently!
- 5.3. Please also note that you should pay for all courier and mailing costs from us to you in relation to your visa application.
- 5.4. If your visa application is subsequently refused after you have paid the registration fee, it will be fully refunded.
- 5.5. Please be informed that you are responsible for all your health costs while you are in Hungary.

Should you require clarification on any aspect of the Conference or these Terms and Conditions please contact BACEE using the details below:

BANKING ASSOCIATION FOR CENTRAL AND EASTERN EUROPE (BACEE)

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