

# B A C E E

BANKING ASSOCIATION  
FOR CENTRAL AND EASTERN EUROPE



## 38<sup>th</sup> BACEE Regional Banking Conference Risks and Opportunities in the CEE-CIS Financial Sector

6-7 May 2019, Budapest, Hungary  
Danubius Health Spa Resort Margitsziget

### REGISTRATION FORM

Title:..... First Name:..... Last Name: .....

Position:.....

Organisation: .....

Address: .....

Billing Address:.....

VAT Number:.....

Telephone: .....

E-mail: .....

Please register me for the 38<sup>th</sup> BACEE Regional Banking Conference (6-7 May 2019, Budapest)

- For **EUR 500+VAT**
- For block reservations (2 or more delegates per company), for **EUR 300+VAT / person**
- THE CONFERENCE IS FREE FOR BACEE MEMBERS!**

**Visa needed:**

- YES
- NO

If you need visa for entering Hungary, please see 4.2 of Conference Terms and Conditions.

**I accept the proposed prices and the Conference Terms and Conditions (see on next page).**

.....  
**Signature**

.....  
**Date**

Please complete and return to: Banking Association for Central and Eastern Europe (BACEE)  
E-mail: [bacee@bacee.hu](mailto:bacee@bacee.hu)



# GENERAL CONFERENCE TERMS AND CONDITIONS

Submission of a registration is regarded as a firm booking (subject to availability) and acceptance of these Terms and Conditions.

## 1. Payment of registration fees

- 1.1. Conference registration fee should always be made in Euros, prior to the beginning of the Conference.
- 1.2. Payment should be made by bank transfer within 8 days after receiving the pro-forma invoice.
- 1.3. The final invoice will be sent to the delegates by email or by post upon request, after the Conference.
- 1.4. The fee of the event includes the possibility to download speakers' presentations (subject to their approval), access to the conference hall & materials, coffee breaks, cocktail and lunch.
- 1.5. Value added tax (VAT) is payable by all delegates.
- 1.6. If any deductions or withholdings are required by law to be made from any fees payable to us you shall pay such sum as well, after the deduction or withholding has been made, leaving us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

## 2. Cancellation and modification policy

- 2.1. All cancellations must be received by BACEE in writing and sent to [istvan.lengyel@bacee.hu](mailto:istvan.lengyel@bacee.hu) or [bacee@bacee.hu](mailto:bacee@bacee.hu)
  - 2.1.1. Participation can be cancelled free of charge until 2 weeks prior to the event. After this date, cancellation fee of 10% of the participation fee will be charged.
- 2.2. Non-attendance does not signify cancellation; delegates failing to turn up without prior cancellation should pay the full participation fee.
- 2.3. Refunds will only be made via wire transfer.
- 2.4. BACEE will not be held responsible for events cancelled for reasons beyond their control such as natural disasters, accidents, sabotage, trade or industrial disputes, outbreak of disease, hostilities and terrorism. Delegates are responsible for checking this information prior to the event.
- 2.5. BACEE reserves the right to postpone the event or any integrated sub-events.
- 2.6. BACEE reserves the right to update and make changes in the programme at any time without notification.

## 3. Data protection

- 3.1. The delegates acknowledge and agree that the information given to the Organiser by the delegates on the Registration Form including name, position, organisation, e-mail address and invoicing data will be recorded in the Organiser's database. Unless the Organiser receives an explicit written request in advance from a delegate confirming that they do not want their contact information to be used for marketing and promotional purposes, the Organiser may use the delegates' data (except for payment related data) for such purposes.
- 3.2. Organiser may also share this information except payment related data (such as participation fee, organisation VAT number, billing address) with its event sponsors allowing the latter to contact the delegates about other products and services which may be of interest to the delegates.
- 3.3. Personal data is retained for two years.
- 3.4. If you do not wish to receive further correspondence from the Organiser which does not relate to the event then please email us and you can withdraw the provided consent.
- 3.5. The Organiser is not responsible for the acts or omissions of any third party to whom it is entitled to pass delegates' information under this section.
- 3.6. Unless the Organiser receives an explicit written request in advance from a delegate confirming that they do not want to share their contact information, a list of all delegates, positions, their affiliation institutions and countries may be included in the delegate packs and on lists of delegates.
- 3.7. In addition, you acknowledge and agree that official photographs and/or video footage will be taken at the 38<sup>th</sup> BACEE Regional Banking Conference (6-7 May 2019, Budapest). The Organiser may then include any of these photographs and/or video footage on any of its websites and/or other promotional materials, at its discretion; unless it receives an explicit written request from you confirming that you do not want the Organiser to use any images identifying you

## 4. Visa requirements

- 4.1. Prior to qualify for a Letter of Invitation, the delegate must meet two criteria: be a registered participant and the conference registration fee should be paid. Under no circumstances the organizer will issue a Letter of Invitation to any interested party who has not met the two criteria listed above.
- 4.2. If you need visa for entering Hungary, please send the copy of your passport via e-mail to BACEE - [bacee@bacee.hu](mailto:bacee@bacee.hu). Based on it an official Invitation Letter will be issued that you will need to present at the Hungarian Embassy closest to you while applying for visa. Please note that visa application procedure might take long, therefore we kindly suggest you to start this procedure well before the event. If you are facing difficulties, please contact us urgently!
- 4.3. Please also note that you should pay for all courier and mailing costs from us to you in relation to your visa application.
- 4.4. If your visa application is subsequently refused after you have paid the registration fee, it will be fully refunded.
- 4.5. Please be informed that you are responsible for all your health costs while you are in Hungary.

Should you require clarification on any aspect of the Conference or these Terms and Conditions or notify the Organiser according to para 3,1, 3,4., 3,6. and 3,7., please contact BACEE using the details below:

Banking Association for Central and Eastern Europe (BACEE)

Mr. Istvan Lengyel, Secretary General

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